

## REPORT

**SUBJECT:** Update on for Re-use Shop at Llanfoist Household Waste Recycling Centre and proposed operational management model

**MEETING:** Strong Communities Select Committee

**DATE:** 16<sup>th</sup> November 2017

### 1. PURPOSE

To update members of the Select Committee on the progress towards the establishment of a Re-use shop at Llanfoist HWRC and the proposed operational management model.

### 2. RECOMMENDATIONS

- 2.1 That members receive a report from officers on the progress to date.
- 2.2 That members support the further development of the business model highlighted in Appendix 1.

### 3. KEY ISSUES

- 3.1 Waste and Street Services carry out bi-annual satisfaction surveys of waste services and consult with residents on areas they would like to see improvements.

- 3.2 A specific resident's survey\* was undertaken at Llanfoist HWRC in 2015.  
98% of residents interviewed believed that a re-use shop was a good idea.  
90% said that they had seen items in the skips that could have been re-used.  
96% of residents said they would have items to donate to a re-use shop.  
78% said they would occasionally buy items from a re-use shop. (\*50 interviewed)  
A successful re-use shop will establish the idea that HWRCs are no longer tips and dumps but places where re-use and recycling are the primary focus.
- 3.3 With procurement underway for the Transfer Stations and HWRCs, an onsite Re-use shop will be an additional and complimentary facility that can be achieved in tandem with the new contract.
- 3.4 Re-use shops on HWRCs are well established throughout the UK and the scale of operation and structure varies dramatically. Some shops are operated directly by the same council or contractors that manage the HWRC sites, whilst others are operated by SMEs, charities and community organisations.
- 3.5 Regardless of operational structure, they all have a common goal which is to turn waste into a valuable resource. Preventing good re-usable items from being disposed of. Returning items back into the economy - to be used again. Re-use shops can create new wealth and are a very tangible element of the circular economy. With a collaborative approach, they can be innovative and supporting of a diverse community, providing paid and volunteer career opportunities.
- 3.6 Appendix 1 describes in greater detail some of the operating models both locally and nationally and the proposed management structure for consideration.

#### **4. REASONS**

- 4.1 Establishing a reuse shop at Llanfoist has formed part of Waste and Street Services Service Improvement Plan SIP for the last 3 years. Outline planning advice was sought on the proposed land at the rear of Llanfoist HWRC and procurement of a suitable demountable style building was successfully completed in early 2017.
- 4.2 Waste and Street Services have worked closely with Property Services in this and the advice from planning is that as the building size is within 200m<sup>3</sup> & not more than 4m high, then we do not require planning approval. However, the management and operation would need to be a function of the Council and we seek Members input on this point.

- 4.3 Our current contract with Homemakers for the delivery of bulky waste services, allows for the ongoing development of services that enhance the recycling and reuse of domestic bulky waste. The existing contract is the result of a previous Service Level Agreement (SLA) partnership approach. This allowed the development of the service to enhance reuse and employment opportunities as a trial basis. This partnership approach with Homemakers is seen as the ideal vehicle for operating a re-use shop at Llanfoist on a trial basis.
- 4.4 Homemakers and their Board have been consulted on the proposed model and appear keen to build on and further develop the draft operating model following this Committees input and Cabinet approval..

## **5. RESOURCE IMPLICATIONS:**

- 5.1 The Environment, Sustainable Development ESD Grant from Welsh Government is used to support a wide range of recycling initiatives within Monmouthshire and the development of services that deliver benefits across the spectrum of Wellbeing of Future Generations Act 2015. As such the reuse shop was approved for funding and ongoing support through this grant as it meets many of the environmental, social and economic goals contained within the Act.
- 5.2 There are a number of operating models that can be used for this type of venture and officers are confident that the model highlighted in Appendix 1 will give the Council and their partners Homemakers the greatest chance of success whilst reducing risk to the minimum.
- 5.3 Supporting Homemakers with funding from the ESD Grant for a part-time manager gives them a secure risk free base from which to establish the project with MCC Officer input. An open book accounting model allows for these costs to be reclaimed by the Council and all remaining income to be reinvested in Homemakers to promote the project further.

## **6. OPTIONS APPRAISAL AND EVALUATION PROCESS:**

- 6.1 Waste and Street Service Officers visited many Re-use shops and looked at the wide variety of operational delivery models. Whilst there were advantages and disadvantages for all the models there appears to be a growing number of Councils working with third sector community partners and charities in delivering these services.

- 6.2 Whilst there are advantages to operating the service in-house in terms of maximising income generation these are far outweighed when compared to the community sectors experience in operating reuse facilities and the ability to secure funding for training and development of volunteer placements.

## 7. FUTURE GENERATIONS and EQUALITY ASSESSMENT:

### Well-being and Future Generations Assessment

<p><b>Name of the Officer</b> Carl Touhig, (Interim) Head of Waste &amp; Street Services  <b>Phone no:</b> 07580362121/ 01633 644135  <b>E-mail:</b> carltouhig@monmouthshire.gov.uk</p>	<p><b>Please give a brief description of the aims of the proposal</b>          To develop a Reuse facility at Llanfoist HWRC</p>
<p><b>Name of Service</b>          Waste &amp; Street Services</p>	<p><b>Date Future Generations Evaluation</b> October 2018</p>






1. **Does your proposal deliver any of the well-being goals below?** Please explain the impact (positive and negative) you expect, together with suggestions of how to mitigate negative impacts or better contribute to the goal.

Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
<p><b>A prosperous Wales</b>            Efficient use of resources, skilled, educated people, generates wealth, provides jobs</p>	<p>A reuse shop provides income and wealth generation as well as employment and training opportunities</p>	<p>Work with third sector to maximize volunteer placement opportunities</p>
<p><b>A resilient Wales</b>            Maintain and enhance biodiversity and ecosystems that support resilience and can</p>	<p>Reusing goods and contributing to the circular economy</p>	<p>Development of further facilities at Five Lanes if this trial is successful</p>

Well Being Goal	How does the proposal contribute to this goal? (positive and negative)	What actions have been/will be taken to mitigate any negative impacts or better contribute to positive impacts?
adapt to change (e.g. climate change)		
<b>A healthier Wales</b> People's physical and mental wellbeing is maximized and health impacts are understood	Volunteering opportunities provide a valuable resource in improving well-being and health improvements. The feel good factor from not wasting goods and providing an opportunity for reuse.	Volunteer opportunities will be maximized.
<b>A Wales of cohesive communities</b> Communities are attractive, viable, safe and well connected	Providing low cost goods to families on low incomes, reusing material that would otherwise be disposed, providing another outlet for old goods	
<b>A globally responsible Wales</b> Taking account of impact on global well-being when considering local social, economic and environmental wellbeing	The proposal is strongly linked to Wales global goals of becoming a circular economy nation where resources are maximized and our global footprint is reduced	
<b>A Wales of vibrant culture and thriving Welsh language</b> Culture, heritage and Welsh language are promoted and protected. People are encouraged to do sport, art and recreation	Reuse shops provide a wide range of goods that can be repurposed and upcycling and shabby chic offer great opportunities to experiment with art and creativity	Work with local community to promote the facility and maximize creative opportunities
<b>A more equal Wales</b> People can fulfil their potential no matter what their background or circumstances	Provides wealth and income opportunities and returns reusable items back into the community	

## 2. How has your proposal embedded and prioritised the sustainable governance principles in its development?

Sustainable Development Principle	How does your proposal demonstrate you have met this principle?	What has been done to better to meet this principle?
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Sustainable Development Principle	How does your proposal demonstrate you have met this principle?	What has been done to better to meet this principle?
 <p>Long-term Balancing short term need with long term and planning for the future</p>	<p>The reuse facility will be a trial project with the long term aim of developing this and another shop at Five Lanes</p>	<p>Working closely with Viridor and Homemakers to develop a robust business opportunity and viable project.</p>
 <p>Collaboration Working together with other partners to deliver objectives</p>	<p>Working closely with third sector Partners Homemakers</p>	
 <p>Involvement Involving those with an interest and seeking their views</p>	<p>Discussions with Viridor and Homemakers to develop this project</p>	
 <p>Prevention Putting resources into preventing problems occurring or getting worse</p>	<p>This whole change is about making things better and creating a fairer and more equitable world where resources are maximized and the circular economy is promoted</p>	
 <p>Integration Positively impacting on people, economy and environment and trying to benefit all three</p>	<p>Reducing waste, providing low cost goods, providing employment opportunities and the generation of wealth from waste</p>	

**3. Are your proposals going to affect any people or groups of people with protected characteristics?** Please explain the impact, the evidence you have used and any action you are taking below.

Protected Characteristics	Describe any positive impacts your proposal has on the protected characteristic	Describe any negative impacts your proposal has on the protected characteristic	What has been/will be done to mitigate any negative impacts or better contribute to positive impacts?
Age	There are no protected characteristic impacts with this proposal.		
Disability			
Gender reassignment			
Marriage or civil partnership			
Race			
Religion or Belief			
Sex			
Sexual Orientation			
Welsh Language			

4. Council has agreed the need to consider the impact its decisions has on important responsibilities of Corporate Parenting and safeguarding. Are your proposals going to affect either of these responsibilities? For more information please see the guidance note <http://hub/corporatedocs/Democratic%20Services/Equality%20impact%20assessment%20and%20safeguarding.docx> and for more on Monmouthshire's Corporate Parenting Strategy see <http://hub/corporatedocs/SitePages/Corporate%20Parenting%20Strategy.aspx>

	Describe any positive impacts your proposal has on safeguarding and corporate parenting	Describe any negative impacts your proposal has on safeguarding and corporate parenting	What will you do/ have you done to mitigate any negative impacts or better contribute to positive impacts?
Safeguarding	The proposals do not affect individuals and thereby do not affect or impact on the Council's corporate parenting and safeguarding duties.		
Corporate Parenting			

5. What evidence and data has informed the development of your proposal?

Consultation with Viridor and Homemakers

Assessment on similar facilities across Wales and the UK



**6. SUMMARY: As a result of completing this form, what are the main positive and negative impacts of your proposal, how have they informed/changed the development of the proposal so far and what will you be doing in future?**

Initially the proposal looked to operate the facility in-house but in completing the form and discussing with stakeholders the agreed way forward with the third sector is infinitely more practical and clearly demonstrates the Council's commitment to empowering the third sector to generate wealth and income and support their local communities

**7. Actions. As a result of completing this form are there any further actions you will be undertaking? Please detail them below, if applicable.**

What are you going to do	When are you going to do it?	Who is responsible	Progress
Develop robust SLA	Winter 2017	WSS and Homemakers	Reported through SIP and Single Member

**8. Monitoring: The impacts of this proposal will need to be monitored and reviewed. Please specify the date at which you will evaluate the impact, and where you will report the results of the review.**

<b>The impacts of this proposal will be evaluated on:</b>	Further review and consultation with Cabinet Member, Viridor and Homemakers
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**SAFEGUARDING ASSESSMENT:**

**There are no safeguarding implications associated with the recommendations within this report.**

**7. CONSULTEES:**

Viridor, Homemakers, Cllr Brian Jones Cabinet Member.

**8. BACKGROUND PAPERS:**

**9. AUTHOR**

Carl Touhig (Interim) Head of Waste and Street Services

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